

## Executive Legal Adviser to the President

The IHCA represents the majority of hospital consultants in the Irish Health service and is the only representative association that speaks solely for Hospital Consultants. This is an exciting time to join as the Association emerges from a period transition, with a newly appointed CEO and a renewed commitment to provide high quality, professional representation to its growing membership base. The position of Executive Legal Adviser to the President is a new senior leadership role to further support delivery of the IHCA's strategic initiatives.

### Key Responsibilities

Reporting to the President of the IHCA Council the Executive Legal Adviser will:

- Provide strategic legal advice on complex legal issues of key strategic importance to the IHCA Council and progress those in a manner that supports the delivery of the IHCA's Strategy and aligns with its mission and values.
- Provide strategic legal advice to the President, Council and CEO as required in an easily understood and efficient manner and provide regular reports to the National Council.
- Support the IHCA in all its strategic initiatives and be responsible for implementing initiatives from the IHCA's Strategic Plan as assigned by the President.
- Lead on complex projects or initiatives with competing stakeholder demands.
- Develop short, medium and long-term strategic legal objectives which are turned into actionable and achievable goals as agreed with the President.
- Monitor changes to the law that may impact the Association and its Members and advise the President, Council and CEO accordingly.
- Keep under review all developments in corporate governance which might affect the IHCA and ensure the President and CEO are fully briefed.
- Support external relationships with key stakeholders.
- Be a strong proponent of the IHCA's values.
- Undertake all other responsibilities as agreed with President.

### Person Specification

#### Experience and Skills

- Solicitor with a minimum of 15 years PQE with significant track record of achievement at a senior leadership level within the healthcare sector.
- Strong leadership experience in an inhouse legal function also highly desirable.
- Proven track record of consistent delivery of results at a senior management level.
- Proven experience in successfully managing and influencing external stakeholders including regulatory bodies.
- Excellent written and verbal communication skills, with an excellent ability to connect with people and build relationships.
- Experience with a membership organisation or not for profit sector is desirable.

**Contract Type:** 2 Year Fixed Term. Competitive remuneration package.

**To Apply:** To apply please forward a comprehensive CV detailed as relevant to the position together with a cover letter outlining why you wish to be considered for the post and where you believe your skills and experience meet the requirements of the position to [j.daly@ihca.ie](mailto:j.daly@ihca.ie)

Please note that the **Closing Date for applications is 5pm Thursday, 15 May 2025.**

The selection process may include shortlisting of candidates based on the information contained in their application.

Shortlisted candidates should be available to attend interview on **22 or 23 May 2025.**

*IHCA is an equal opportunities employer.*